Australian Government

Commonwealth Superannuation Corporation

ADF Super | Australian Defence Force Superannuation

ADFSF5
07/16

Change of personal details

- Use this form to update your personal details and or advise a change to your name.
- You can also change your personal details online at **adfsuper.gov.au** using your Access Number.
- If you need assistance, please call **1300 203 439**.

Your privacy is important to us

Protecting your privacy is important to CSC. CSC collects personal information for the purposes of providing superannuation products and information to members, including the administration of superannuation legislation and rules, and for any other directly relatable purposes.

Your personal information will be disclosed to Superannuation Administration Corporation, trading as Pillar Administration (Pillar) ABN 80 976 223 967, AFSL 245591 for the purposes of establishing, administering and releasing your account. CSC may also disclose your personal information to the extent that it is required or permitted to do so by law.

A full copy of our privacy policy is available at **adfsuper.gov.au**. Alternatively, you may request a full copy of our privacy policy by telephoning us on **1300 203 439**.

Section A – Provide your personal details

Service ☐ Navy ☐ Army ☐ RAAF

ADF Super membership number /Service number

Your name as it currently appears on your account

Salutation ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

Surname

Given name(s)

Date of birth D D / M M / Y Y Y Y

Section B – Your options

Why are you using this form

☐ Contributing member - **refer to section C**

☐ Preserved members , including non member spouse - **complete section D**

Your ADF Super in Action

Any financial product advice in this document is general advice only and has been prepared without taking account of your personal objectives, financial situation or needs. Before acting on any such general advice, you should consider the appropriateness of the advice, having regard to your own objectives, financial situation or needs. You may wish to consult a licensed financial advisor. You should obtain a copy of the **ADF Super Product Disclosure Statement (PDS)** and consider its contents before making any decision regarding your super.

Commonwealth Superannuation Corporation (CSC) ABN: 48 882 817 243 AFSL: 238069 RSEL: L0001397
Trustee of the Australian Defence Force Superannuation Scheme (ADF Super) ABN: 90 302 247 344 RSE: R1077063

Section C – Contributing members

To update personal information not shown below please use Defence employee self-service which you can access via the Defence Restricted Network (DRN) or the Home Portal.

Email

HOME

@

How would you like to receive any correspondence from ADF Super?

☐ Postal address ☐ Work email ☐ Home email

Section D – Preserved member including Non Member Spouse

Your new personal details

Postal address

SUBURB STATE POSTCODE

Contact details

MOBILE NUMBER

BUSINESS HOURS

AFTER HOURS

Email

WORK

@

HOME

@

How would you like to receive any correspondence from ADF Super?

☐ Postal address ☐ Work email ☐ Home email

Change of name

Only to be completed if you are not currently employed by the Australian Defence Force. If you are currently employed, please notify your employer.

In order to change your name on our records, we need a certified copy of your:

- marriage certificate with your new name,
  OR
- birth certificate if you have changed back to your maiden name,
  OR
- change of name certificate if you have changed your name by deed poll.

Salutation ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

Section A continued on next page

Your new name

Surname

Given name(s)

Gender ☐ Male ☐ Female

What document are you providing as proof of your change of name? ☐ Marriage certificate ☐ Birth certificate ☐ Change of name certificate

Section E – Declaration

I, FULL NAME

declare that the information I have provided on this form is complete and correct.

SIGNATURE

Date signed D D / M M / Y Y Y Y

Section F – Lodgement

Please post this completed form (along with the certified document if you have changed your name) to:

ADF Super
Locked Bag 9400
WOLLONGONG DC
NSW 2500

If you are changing your personal details only, you can also fax this form to **1300 204 314**.

Faxed copies will not be accepted if you are changing your name.

END FORM